

**Acknowledgement of Training on Reporting Requirements for Child Abuse/Neglect  
and Preventing Sexual Harassment  
2015-2016**

I acknowledge that I have received training on Reporting Requirements for Child Abuse/Neglect and Preventing Sexual Harassment. I have reviewed the applicable District policies in the Employee Handbook and I am aware that all current Mission CISD policies can be found on the internet at [www.mcisd.net](http://www.mcisd.net).

I will report any misconduct that I become aware of to my immediate supervisor, and/or the Title IX Coordinator, and/or other appropriate authority as required by law.

I understand that the Title IX Coordinator for the District is Deborah Garza, Director for Staffing-Elementary or Lazaro Ramirez, Director for Staffing-Secondary who are located at 1201 Bryce Drive, Mission, Texas and can be contacted at (956) 323-5641.

I have reviewed the Notice of Employee Responsibilities for Reporting Child Abuse and Neglect found in the Employee Handbook and I am aware of the reporting requirements.

I will report any suspected child abuse or neglect to law enforcement or Child Protective Services (CPS) within 48 hours of learning of the facts giving rise to the suspicion. I will also fill out the applicable "It's Your Duty" form and submit it to the office of the Assistant Superintendent for Student Services and Personnel.

I understand that my employment with Mission CISD is subject to termination if I sexually harass another employee or a student, or fail to report to the proper authorities the sexual harassment, neglect, or abuse of a student.

\_\_\_\_\_  
Name (**Print**)

\_\_\_\_\_  
ID#

\_\_\_\_\_  
Current Position

\_\_\_\_\_  
Campus

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date